

# ADMISSIONS

## Affirmative Action Statement

Admission is based solely on the applicant's qualifications and ability to meet established requirements for admission. Chatfield does not discriminate against any applicant because of race, color, religion, sex, national origin, age, disability, sexual orientation, gender identification, or genetic information.

## Admissions Process

Chatfield maintains a non-discriminatory, open admissions policy. Any person requesting more information about admissions to the College or general information about our academic programs and regional accreditation should visit <http://www.chatfield.edu/admissions/>.

## Prospective students seeking admission to Chatfield College:

1. Complete your Application for Admission online <http://chatfield.edu/admissions/future-students/>. There is no application fee.
2. Provide a copy of a high school diploma, transcripts, or proof of high school equivalency completion. If you attended another college or university, you must send an official copy of your post-secondary transcripts directly from that institution to our Registrar's Office. If mailing these documents or ordering through a vendor, please send them to: Chatfield College Admissions; 20198 State Route 251; Fayetteville, Ohio 45118.
3. Tour the campus and speak to an enrollment advisor who can answer any questions you may have about attending Chatfield, our programs, our accreditation, and our student services.
4. Meet with a financial aid advisor. They will discuss scholarships, grants, loan and the FAFSA. If you have questions about the financial aid process, please refer to <http://chatfield.edu/apply-for-financial-aid>.
5. Complete an Accuplacer placement test. The Accuplacer placement test is given to help you succeed. The exam does not affect your admissions status; however, it does help the College evaluate your skills in English and mathematics. We use this information to determine which courses are the best fit for you. There is no cost for the test.
6. Meet with an Academic Advisor and register for your classes.
7. Attend orientation to finalize any paperwork and learn about the resources available to help you succeed in college.

Chatfield operates on a rolling admission schedule. Degree-seeking students are notified of acceptance when the college receives documentation of high school completion or the equivalent. Students are encouraged to register early. Students are required to furnish a copy of their high school diploma, transcript or proof of high school equivalency completion to enroll as a degree-seeking student. If the College does not receive the documentation by the start of the semester, the student will be classified as a non-degree-seeking student and will not be eligible for financial aid.

## Admissions Status

### College Credit Plus (CCP)

Chatfield welcomes students electing to participate in the State of Ohio College Credit Plus option program to enroll at our campuses. To be eligible to register for Chatfield classes, CCP students must be approved by their home district and be "college-ready" as evidenced by:

- Scoring within the "eligible" score range in at least one Accuplacer, ACT, or Aleks sub-test; or

- Scoring within the “conditionally eligible” score range in at least one Accuplacer, ACT, or Aleks sub-test AND have at least a 3.0 high school GPA; or
- Scoring within the “conditionally eligible” score range in at least one Accuplacer, ACT, or Aleks sub-test AND obtain a recommendation from a principal, school counsellor, or career technical advisor.

Chatfield uses the Next Generation Accuplacer (as of Spring 2019) to determine placement. The State of Ohio does not support enrollment in developmental coursework.



**Effective Academic Year 2018-2019, a student interested in College Credit Plus must meet statewide eligibility criteria.** A student is considered **Eligible** for the program if the student scores at or above the “Assessment Threshold Score” in at least one subtest of an approved assessment exam\* in the table below.

If a student does not meet the Assessment Threshold Score in at least one subtest, but has scored within the “Score Range to be Considered” (calculated as the standard error of measurement), then the student can be considered **Conditionally Eligible** for the program if he/she also as a 3.0 cumulative GPA or receives a recommendation from school counselor, principal, or career-technical advisor.

Exam	Subtest	Assessment Threshold Score (Eligible)	Score Range to be Considered (Conditionally Eligible)
Classic ACCUPLACER	Sentence Skills	88	78 - 87
	WritePlacer	5	4
	Reading Comprehension	80	71 - 79
	College Level Math (CLM)	55	46 - 54
Next-Generation ACCUPLACER	Writing	263	257 - 262
	WritePlacer	5	4
	Reading	250	243 - 249
	Quantitative Reasoning, Algebra, & Statistics (QAS)	263	259 - 262
ACT	Advanced Algebra & Functions (AAF)	263	257 - 262
	English	18	16 - 17
	Reading	22	20 - 21
SAT	Math	22	20 - 21
	Evidence Based Reading & Writing	480	450 - 479
ALEKS	Mathematics	530	500 - 529
	Mathematics	46	40 - 45
MapleSoft T.A.	Mathematics - Basic Algebra Test (MBALG)**	26	Calculation in process**
PlaceU (WebAssign)	Mathematics	18	16 - 17

\*Approved assessment exams are listed in this table and in the “Uniform Statewide Standards for Remediation-Free Status” available at [www.ohiohighered.org/college-readiness](http://www.ohiohighered.org/college-readiness). This document is reviewed annually; check for updates on [www.ohiohighered.org/ccp](http://www.ohiohighered.org/ccp).

\*\*The Maplesoft T.A. threshold score was updated for 2019-2020; the chart will be updated with a conditionally eligible range when those scores are available.

Updated August 26, 2019

To determine the number of credit hours a student can take in an academic year, the secondary school must calculate the number of course credits that are for high school credit only and multiply that by 3. That number is then subtracted from the 30 hours. The result is the maximum number of credit hours a student can take in the College Credit Plus program each academic year (<http://codes.ohio.gov/oac/3333-1-65.2>).

$$30 - (\text{high school only credits} \times 3) = \text{Maximum number of College Credit Plus credit hours each academic year}$$

The CCP program requires that students first complete 15 credits of Level I courses (<http://codes.ohio.gov/oac/3333-1-65.12>), “First 15,” before registering for additional coursework.

## Degree-seeking Students

Chatfield classifies degree-seeking students as those earning college credits toward a degree. Students with prior college credit normally enter as degree-seeking students.

### **Non-Degree Seeking Students**

Non-degree seeking students are those who enroll in classes without an intent to complete a college degree. These students, including dually enrolled students participating in Ohio's College Credit Plus (CCP) program, Greater Cincinnati Collegiate Connection (GC3) students, or Online Consortium of Colleges and Universities (OCICU) are not eligible for financial aid. Non-degree seeking students must confirm their non-degree seeking status *upon initial registration*. Students who wish to change their status from non-degree seeking to degree-seeking must meet all admission requirements and provide official copies of their high school transcript.

Greater Cincinnati Collegiate Connection (GC3) students, or Online Consortium of Colleges and Universities (OCICU) are those who are attending another college or university and have been given special permission from that institution to enroll in a limited number of classes at Chatfield on a term-by-term basis. Students are encouraged to submit a letter from their home institution indicating the student's academic status and the transferability of the course(s) in which the student is enrolled.

### **Former or Returning Students**

Completion of the *Admissions Process* (above) is required for returning or former students who (a) have been withdrawn, i.e. not actively enrolled, for at least one calendar year or (b) withdrew from the College for any duration of time. Re-enrolling at Chatfield is required for former or returning students.